FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS

Terms of Reference for Intern *

Name:			
Job Title:**	Horticulture data analysis support		
Division/Department:	AGPM		
Programme/Project Number:			
Duty Station:	FAO HQ, Rome		
Expected Start Date of Assignment:	As soon possible	**Duration:**	7 months
Reports to: ***Name:***	Tristan NONDAH	***Title:***	Agricultural Officer/Vegetable crops

* Please note: If this TOR is for Consultant / PSA.SBS contract, the minimum relevant experience required **for the assignment** is as follows:
1 year for a category C 5 years for a category B 12 years for a category A

** Please enter a short title (max 25 chars) for this assignment.

GENERAL DESCRIPTION OF TASK(S) AND OBJECTIVES TO BE ACHIEVED

Background and context

HORTIVAR is FAO´s georeferenced database on performances of horticulture cultivars in relation to agro-ecological conditions, cultivation practices, the occurrence of pests and diseases, cropping season and marketing requirements.
HORTIVAR offers country and species fact sheets, summarizing all the information available in the database, thus allowing seeing the most used species, cultivars and techniques in a given location or for a given crop and facilitating access to horticulture related information worldwide. This work is contributing to FAO's strategic framework (SP1, SP2, SP3, and SP5) as well SDGs.

Main tasks
Under the overall supervision of the Team Leader of AGPML and the direct supervision of the Agricultural Officer/ Vegetable Crops, the Intern (Horticulture data analysis support) will participate and organize the data collection of horticultural crops performances, assist the training sessions planned if necessary, and complete analytical reports of existing data for selected priorities. In particular, he/she will:

1. Provide necessary assistance for daily monitoring tasks of the database;
2. Assist in monitoring of the HORTIVAR mailbox, including registration of partners
3. Prepare and update HORTIVAR country fact sheets based on information collated from Hortivar statistics, FAO, WFP, WHO, EU and other sources.
4. Participate as necessary in the organization and implementation of training sessions in the field
5. Discuss partnerships with AGPMG (Genetic Resources and Seeds Team) to include seed delivery systems and WIEWS for data access
6. Develop partnerships with staff leading project activities in AGPML including City Region Food Systems
7. Nurture relations with international horticultural organizations to increase data entry
8. Explore opportunities for improvements to Hortivar software to make it more user friendly and with improved interface design
9. Perform other duties as required to assist the FAO Hortivar focal point.

KEY PERFORMANCE INDICATORS

Expected Outputs:	Required Completion Date:
Successfully undertake in a timely manner the duties as set out above.	As required by the supervisor and by the end of the contract.